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DD/TR(6)

Executive Assistant to DCI

8 September 1953

Director of Training

Weekly Summary Report

25X1

3. A combined total of 106 students is presently enrolled in introductory and self-study courses in the Language Training Branch. Twelve of these people are in classes and 94 are in self-study programs.

4. During the past week, the language laboratory was used for a total of 244 hours, 66 of which were outside the normal working day.

5. Three provisionally cleared Junior Officer Trainees have been assigned to a special, unclassified project at the request of Mr. Robert Amory.

6. The possibility of developing procedures whereby Agency-cleared psychologists will administer testing to Junior Officer Trainee candidates under the direction of the Assessment and Evaluation Staff is being studied. If it can be arranged for candidates to be tested while they are in college without having to travel to testing centers and at times immediately after their files have been screened, it is estimated that considerable expense will be saved the Agency.

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7. There has been a revival of interest on the part of the Clandestine Services in the War Planning Staff Officers Course prepared by Office of Training but not yet offered for lack of students. By agreement with the CS Training Committee, Office of Training will offer tutorial instruction on this subject before the end of 1953, will conduct seminars with Senior War Plans personnel participating, and by early 1954, will expect to offer regular runnings of the course. One factor in the necessity for a War Plans Course is the expected reassignment of personnel in connection with the Armed Services reduction in force, which is already under way among the officers assigned to CIA.

8. Inasmuch as one-third of the intelligence officers serving overseas under FI have the primary duty of conducting liaison with other services, interest has been expressed in the possibility of having Office of Training offer a course on liaison. This will be possible if there does turn out to be a firm demand.

9. The seminar for Senior FP Officers on special FP problems, to be offered [redacted] will be given on 16 September and occupy six successive Wednesday mornings.

10. During the last few weeks, there has been a decided trend

[redacted]

fully scheduled with requirements for U. S. nationals through mid-October. It will be necessary for priorities to be established for special projects involving foreign nationals.

11. At the request of TSS, a one week's special course has been arranged. This course includes unarmed combat, individual activity training and hand weapons. Should this course be successful in giving certain TSS personnel the type of training they need for their overseas assignments, it will be improved and repeated upon request.

12. Another team of five Logistics Office and EDP personnel was processed [redacted] on 2 September 1953 for three days of orientation and instruction in Logistics matters. This is another phase in the process of converting supply procedures [redacted] to conform to the new regulations.

13. Budgetary restrictions for FY54 have resulted in a 19.1% reduction in the funds available for the External Training Program. To extend this reduction equitably to all agency offices, the Budget and Fiscal Officer, O/TR and staff members of the Office of Training (General), Plans and Policy Staff, along with the Programs Division, have developed a Monthly Comparison Statement, covering amount of

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funds and numbers of trainees, will be issued by the Programs Division indicating approved obligations by individual Office as against the requirements originally submitted by each Agency Office.

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15. Students presently in full-time O/TW
courses in CIA installations

Students presently in part-time O/TW
courses in CIA installations

Students presently in full-time
external training

Students presently in part-time
external training

GRAND TOTAL

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25X1

MATTHEW BALD

MB:ep

cc: DD/P
DD/I
AD (Commo)

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